

*Committee Members In Attendance:* Jill Bush, Keli Fazio, Ryan Gladysiewicz, Tom Hagedorn (Co-chair), Roshni Raji, Colleen Schmidt, Brittany Aydelotte, Jeff Osborn (Co-chair), Jennifer Palmgren.  
Absent: Yashvi Verma, Alekhya Madiraju.

1. The meeting was called to order at 1:30 pm by Tom Hagedorn. The Steering Committee approved the minutes from the November 17, 2021 meeting with a vote of 7 in favor, 0 opposed, and 0 abstentions. The next meeting will be 2/2/2021.
2. An update from CFA vice-chair Gary Dickinson was provided to the Steering Committee. CFA is currently working on: reviewing disciplinary standards for departments submitted; reviewing modified scholarly expectations for faculty that were submitted; *Use of copyrighted materials-interim*; *Undergraduate advising policies and practices*; Advising assessment (from Advising Task Force) (completed open forum with faculty); Student feedback policy (working on preliminary recommendation). RPD on Service is currently under review. Preliminary recommendation on SOSA is forthcoming. Policies on *Office Hours* and *Research Misconduct* are completed by CFA.
3. Approval of review of 5-year policies with minor changes was complete with the following policies and not undergo formal governance review: *Grade Appeals*; *Repeating Courses*; *Retention of Student Work*; *Participation in Graduation* (formerly *Walking at Graduation*); *Minors-Approval Process*; and *Academic Integrity*. The vote was 7 in favor, 0 opposed, and 0 abstentions.
4. Charges for CAP were reviewed and approved for the following below. The vote to approve both charges was 7 in favor, 0 opposed, and 0 abstentions.
  - A charge for the 5-year review of the policy on *Graduate Comprehensive Exams and other Culminating Experiences* with a final recommendation by May 16, 2022.
  - A charge for 5-year review of the policy on *Graduate Non-Enrollment* with a final recommendation by May 16, 2022.
5. The Steering Committee reviewed the final recommendation from the Liberal Learning Council regarding short-term changes to the Liberal Learning Program as recommended by the Liberal Learning Task Force. The vote was 7 in favor, 0 opposed, and 0 abstentions to accept the recommendations.
6. The Steering Committee had a discussion about revisions to the Governance document regarding the creation of the new executive-level committee on Anti-Racism, Equity, and Inclusion. The committee reviewed feedback from the small group meetings of the Faculty Senate Executive Board, Student Government Executive Board, Staff Senate Social Justice Council, and Diversity Council.
7. The meeting was adjourned at 3:00 pm.