

Committee on Faculty Affairs  
Minutes (prepared by Gary Dickinson)  
January 26, 2022

**Present:** Tim Clydesdale, Linda Dempf, Gary Dickinson, Christopher Fisher, Brenda Ghitulescu, Lakshmi Gurram, Lisa LaJevic, Carolina Marques-Borges, John Marshall, Amanda Norvell, Manish Paliwal, Monisha Pulimood, Susan Ryan, Michael Smith

**Excused:** None

1. CFA delivered a memo (via email on December 8, 2021) to English on suggested changes to their Disciplinary Standards (DS).
2. Minutes from December 8, 2021 meeting approved.
3. Vice chair Dickinson provided CFA with a summary of feedback received from Steering at their last meeting (Dickinson reported on CFA's fall semester work at the Dec. 15, 2021 Steering Meeting). CFA discussed a number of topics and questions that had been brought up by Steering on CFA charges and activities. These included whether CFA should revise the RPD to address: 1) contradictions within the RPD about the use of work completed prior to appointment at TCNJ on tenure/promotion decisions and 2) variation among the departments in whether or not faculty/librarians can "roll over" scholarly or creative projects that are in excess of standards for promotion to associate professor to their next promotion application. CFA plans to survey faculty to determine the level of interest in revisions to these items. CFA also discussed at length comments received from Steering on the Advising Assessment charge.
4. Revised DS received from Biomedical Engineering. CFA received a revised DS along with a memo documenting their response to changes suggested previously by CFA (revised DS and memo received Jan. 12, 2022). CFA discussed the revisions and additional clarifications. CFA will draft a memo to BME documenting the remaining clarifications to the DS.
5. Additional DS. CFA members reviewed DS from SELL, Math and Statistics, and Criminology prior to the CFA meeting and discussed these briefly during the meeting. Fisher will begin to draft memos to these departments, which will be reviewed by CFA members once completed.

6. Financial Conflicts of Interest Policy (5 year review). CFA reviewed the policy prior to the meeting and briefly discussed this at the meeting. CFA will move the policy forward in coming weeks with minor edits.
7. Assessment of Advising. A preliminary recommendation on the Assessment of Advising charge was presented to the faculty in the fall during an open forum and feedback was received both in-person and via a Qualtrics survey. Fisher will coordinate with Staff Senate and Student Government to present, and receive feedback on, the preliminary recommendation as early in the spring 2022 semester as possible. The recommendation will be revised in response to feedback received after this time.
8. SOSA Charge. Fisher requested time during an early Spring Faculty Senate Meeting to present the revised SOSA recommendation, and CFA is awaiting a final date for the open forum.
9. Continuing charges. Fisher briefly mentioned several on-going charges that CFA will continue over the semester. These include: Retention of Student Work (5 year review of policy); Undergraduate Advising Policies & Practices (previous policy that requires public testimony); Copyrighted Materials Use; Student Feedback; and PPD Service Requirements.

Adjourn 2:50 pm.