

Committee Members In Attendance: Jill Bush, Keli Fazio, Ryan Gladysiewicz, Tom Hagedorn, Alekhya Madiraju, Roshni Raji, Colleen Schmidt, Yashvi Verma, Brittany Aydelotte, Jeff Osborn, Jennifer Palmgren.

1. The meeting was called to order at 1:30 pm by Tom Hagedorn. The Steering Committee approved the minutes from the November 3, 2021 meeting with a vote of 9 in favor, 0 opposed, and 0 abstentions. The Steering Committee will not meet on 12/1/2021. The next meeting will be 12/15/2021.
2. An update from CSCC, Jai Mi, co-chair, was provided to the Steering Committee. Policy on “*Safety of Minors on Campus*”, “*Naming of Assets*”; and “*Flexible Working Arrangement*” were discussed.
3. An update on the new *Executive Committee on Anti-Racism, Equity, and Inclusion* from testimony gathered thus far from the Staff Senate Social Justice Council and Faculty Senate Executive Board was discussed. Members of the Steering Committee will meet with Campus Diversity Council on December 1, 2021 at 1:30 pm and Student Government Executive Board on November 30, 2021 at 8:30 pm.
4. Final recommendations from CSCC were discussed on the following:
  - a. “*Electronic Records Privacy and Access Policy*”. A vote to approve the final recommendations from CSCC to pass on comments to General Counsel was 8 in favor, 0 opposed, and 1 abstentions.
  - b. “*Student Organization Fundraising Policy*”. A vote to approve the final recommendations from CSCC and suggested changes in the policy to be further reviewed by Student Affairs was 8 in favor, 0 opposed, and 1 abstentions.
5. Charges on 5-year policies for the following were discussed:
  - a. To CAP, a charge on the “*Class Recording Policy*”. A vote to approve the charge and send to CAP was 9 in favor, 0 opposed, and 0 abstentions.
  - b. To CSCC, a charge on the policy on “*Alcohol and Other Drugs*”. A vote to approve the charge and send to CSCC was 8 in favor, 0 opposed, and 0 abstentions.
6. Steering Committee reviewed the following list of 5-year of policies:
  - a. No full Governance review was needed for the following policies but there will be consultation with the CFA chair and General Counsel.
    - i. Policy on “*Financial Conflict of Interest*”. The vote for no full Governance review in consultation with General Counsel was 8 in favor, 0 opposed, and 0 abstentions.
  - b. Steering noted that full Governance review is needed regarding the following policies:
    - i. For CFA to review: the policy on “*Undergraduate Advising Policies and Practices*”. The vote to send a charge to CFA was 8 in favor, 0 opposed, and 0 abstentions.
    - ii. For CAP to review: the policy on “*Undergraduate Certificates Program*”. The vote to send a charge to CAP was 8 in favor, 0 opposed, and 0 abstentions.
    - iii. For CAP to review: the policy on “*Graduate Certificates Program*”. The vote to send a charge to CAP was 9 in favor, 0 opposed, and 0 abstentions.
7. The Steering Committee adjourned at 2:55 pm.