

SOSA Council
Minutes
October 6, 2021
1:30 pm Zoom

Present: Mekala Audain , Melissa Zrada, Tami Jakubowski, Jessica Barnack-Tavlaris, Abhishek Tripathi, Bethany Sewell, Jeffrey Erickson, Linda Mayger, Yachao (Bruce) Li, Nick Battista, Steve O'Brien

1. Linda Mayger called the meeting to order.
2. The council approved the minutes from September 15, 2021. (Four members not present at the meeting abstained.)
3. We have 67 complete proposals to review.
4. An applicant submitted the cover page without signatures. The council was unanimous in the decision to not review the application due to specific language in the RFP. Another applicant submitted after the Oct. 4 deadline.
5. A Faculty Process glitch needs to be addressed; the submission date was presented incorrectly to some applicants who submitted during the final hours before the deadline. The submission time was recorded correctly by Faculty Process. We will also ask Academic Affairs whether it is possible to complete the chair and dean approval process within Faculty Process to avoid applicants having to obtain signed cover sheets.
6. The group discussed norms for reviewing applications.
7. Linda will divide the applications between 2 groups and each group will review half of them before our next meeting on November 3rd.