

Global Engagement Council Meeting Minutes for October 20, 2021

Members Present: Dina Boero, Christa Olson, Sejong Yoon, Felicia Steele, Cecilia Colbeth, Susanna Monseau, Trish Le, Siya Yadav, Solange Lopes-Murphy

Excused: None

Not Present: None

1. Review of minutes from October 6, 2021
 - a. Minutes from October 6, 2021 were reviewed and will be sent to steering.
2. TCNJ Faculty and Staff Global Engagement Survey 2021
 - a. Christa distributed the “Faculty and Staff Global Engagement Survey Process/ Working Document” (8/24/2021 draft)
 - b. Felicia distributed a printed draft of the “TCNJ Faculty and Staff Global Engagement Survey 2021” (this will be distributed as a Qualtrics survey)
 - c. Committee members had taken a practice survey. I have recorded big picture responses below, but Christa inserted specific comments into the document on Google Drive
 - i. Overall:
 1. no “trap” questions, that is, questions that prevent you from proceeding to the next
 2. Rationale: looks good
 3. Distribution:
 - a. Send the survey to chairs and program coordinators
 - b. Can we make an announcement about the survey at academic leaders?
 - c. Get Deans of various schools involved.
 - d. Reach out to staff senate
 - d. Group examined survey in Qualtrics.
 - e. Felicia will seek approval of survey via Google Forms
3. Distribution timeline:
 - a. Deans receive survey: Nov. 15
 - b. Chairs receive survey: Dec. 1
 - c. Reminder to departments: Feb. 1
 - d. Due date: March 1

Next meeting is November 3, 2021, SSB 225 (please note the different room)