

TCNJ Steering Committee Minutes
1:30 to 2:50pm

October 6, 2021
Library Room 123

Committee Members In Attendance: Jill Bush, Keli Fazio, Ryan Gladysiewicz, Tom Hagedorn, Alekhya Madiraju, Jeff Osborn, Jennifer Palmgren, Roshni Raji, Colleen Schmidt, Yashvi Verma. *Invited Guests:* Jared Beatrice, Gary Dickinson, Shaun Wiley.

1. The meeting was called to order at 1:50 pm by Tom Hagedorn. The Steering Committee approved the minutes from the September 29, 2021 meeting. The vote was 7 in favor, 0 opposed, and 0 abstentions.
2. A report from vice-chair of CAP (Jared Beatrice) was provided to the Steering Committee. The following charges were discussed: a) Undergraduate transfer credit: final recommendation forthcoming. b) Graduate Admissions, 5-year review: testimony forthcoming. c) Syllabus, 5-year review. d) Remote Classroom Camera, Microphone, and Recording, 5-year review: revising document. e) Ungraded Option Spring 2021, 5-year review: testimony forthcoming. f) Civil Engineering Minor: awaiting feedback. g) Changes to Honors Program: waiting to coordinate with new honors coordinator-Harriet Hustis. h) Liberal Learning (Course Delivery Mode Options): awaiting feedback.
3. A report from vice-chair of CFA (Gary Dickinson) was provided to the Steering Committee. The following charges were discussed: a) SOSA: testimony forthcoming. b) Advising Assessment: final recommendation forthcoming. c) Student feedback: final recommendation forthcoming. d) RPD Service Expectations: initial process.
4. The Steering Committee was updated on the final recommendations from CSCC regarding the *Electronic Records Privacy and Access* policy and *Safety of Minors* policy.
5. The Steering Committee discussed the collection of testimony on the newly created executive-level *Committee on Anti-Racism, Equity, and Inclusion*. Shaun Wiley attended to provide updates. Testimony will occur early spring regarding the Governance Structure and Processes document.
6. The Steering Committee discussed the process of 5-year review of policies which included the following 11 policies. The Steering Committee will examine these policies and develop a draft prioritization of these policies to see which policies might need to be reviewed/alterd. The policies would be sent to Faculty Senate, Staff Senate, Student Government, and chair/co-chairs of pertinent committees (ie CFA, CAP, CSCC) and Diversity Council for a preview to determine if a policy actually needed to be reviewed. The Steering Committee considered a set of criteria for what constitutes a 5-year review of policies.
 - a. Academic Calendar, Walking at Graduation, Repeating Courses, Graduate Comprehensive Exams and other Culminating Experiences, Class Recording Policy, Graduate Non-Enrollment from 2014.
 - b. Retention of Student Work, Academic Integrity, Academic Load, Grade Appeals, Minors-Approval Process from 2015.
7. The Steering Committee adjourned at 2:31 pm.