

MEMORANDUM

TO: Steering Committee
FROM: Committee on Academic Programs (CAP)
RE: Final Report for 2020-21
DATE: June 11, 2021

Prepared by Tracy Kress, Chair, CAP

In the 2020-2021 academic year, CAP addressed the following:

- 1) Approved and/or reviewed two program requests:
 - a. Graduate Certificate in Wellness Coaching from the School of Nursing, Health and Exercise Science
 - b. Supervisor Certificate Program – a new graduate certificate in the School of Education
- 2) Revised four policies
 - a. Absence and Attendance Policy (Tier II)
 - b. Final Exam-Reading Day Policy (Tier II; now named Final Assessment-Reading Day)
 - c. Graduate Transfer Credit Policy (Tier II)
 - d. Dean's List Eligibility (Tier II)
- 3) Reviewed and made two recommendations on two Committee requests
 - a. LLC asked us to review their recommendation to formally require FYW102 (formerly called WRI102) as a prerequisite for FYS (formerly called FSP) courses, and to uncouple IDS102 from FSP to allow students to take IDS102 in their first semester at TCNJ.
 - b. CELC (and Center for Community Engagement) proposal on changes to the CEL program for the FYCEL, Intro CEL (based on feedback during campus testimony we also made recommendations to further develop/alter the proposed ACEL- by-contract model and reevaluate the proposed changes in the future before deciding on whether to implement)
- 4) Provided two emergency policy review to Steering on:
 - a. Ungraded Option for Fall 2020 (Tier III)- recommendation was Extension of the Withdraw Deadline for all courses
 - b. Ungraded Option for Spring 2021(Tier III)
- 5) Six in-progress charges
 - a. Graduate Admissions Charge – 5 year review (Tier II)
 - b. International Credit Transfer and Exchange – final recommendation will be ready during the first few weeks of the Fall 2021 semester (Tier II)
 - c. Interim Camera/Microphone and Class Recording Policy- – final recommendation will be ready during the first few weeks of the Fall 2021 semester (assigned Tier II from Steering

but CAP felt it needed Tier III; we will provide draft of the final recommendation to Steering/Provost in late summer 2021)

d. Syllabus Policy Charge- 5- year review (Tier II)

e. Ungraded Option Policy- 5- year review (Tier III)

f. Course Delivery Mode- revise the college's existing definitions of course delivery modes as described in the Development and Approval of Online Blended Courses policy (Tier II)

6) Three in-progress reviews of Committee Requests or New Programs

a. Civil Engineering Minor (waiting for addition information from A. Bechtel and. M. Stella)

b. Honors Program Council proposed changes to Honors Program

c. Liberal Learning Council preliminary recommendations on proposed short-term changes to Liberal Learning Program based on a subset of the recommendations from Liberal Learning Task Force 2020 report.