

SOSA Meeting Minutes

October 7, 2020

Present: Tracy Perron (Chair), Linda Mayger (Co-Chair), Jeffery Erickson, Nancy Hingston, Bethany Sewell, Abhishek Tripathi, James Taylor, Anthony Lau, Marchelo Vera, Jessica Barnack-Tavlaris, Steve O'Brien

1. Minutes from the 9/16/2020 meeting. Bethany made a motion to approve. Abhishek seconded. Motion carried 10-0.
2. Faculty process had a glitch in the application submission process. Four faculty who submitted applications at the last minute received emails that they submitted after the 12:00 deadline. Each emailed Tracy of this erroneous message before the midnight deadline. After checking with Academic Affairs, Tracy determined that the submitted applications were indeed submitted on time and that the glitch in the system has been fixed. Tracy will forward the names to the committee to ensure that their applications are given full consideration.
3. A faculty member sent Tracy an email saying that they submitted an incomplete folio because personal matters related to Covid-19 and caring for young children prevented them from submitting a complete application by the midnight deadline. The faculty member asked for an exception to be made to allow the committee to consider a completed narrative that was submitted shortly after the deadline. Committee members empathized with the faculty member's plight, but many members felt compelled to enforce the policy as written out of fairness and to avoid setting a precedent. The vote was 9 -2 to decline making an exception.
4. Qualtrics Survey: The survey will be going out soon. A reminder will go out a week or two afterward.
5. Questions: The first week members will score half of the applicants and send scores to the group leader. At the in-person meetings groups will only discuss discrepancies in scores. Linda will update the spreadsheet to make sure it aligns with the rubric and send it out to everyone.