

## March 10 Meeting Minutes:

Present: Kathryn Jervis, Lisa Grimm, Helene Anthony, Anne Farrell, Laurel Leonard, Emily Meixner, Nathan McGee, Eugene Kim, Maddie Anthes, Mary Lehr-Furtado, Provost Jeff Osborn

### Meeting:

1:30-1:35 - Introductions

1:36 1:56 – Charge from Provost Osborn:

- Different majors and programs across campus have different advising models and organizations – one-on-one, cohort, with assistant deans
- Undeclared-General major is exploding in application numbers – need to look at infrastructure that can support growing number of students entering institution
- Disparities and inequities in academic advising loads need to be addressed
- Students entering advising process with varying levels of readiness
- Charge: Charge is not to come up with recommendation, but involves research, exploration, identification of advising models. Looking for comprehensive analysis of advising models across other institutions – resources needed, how it supports students, advantages vs disadvantages, and more.
  - Things to think about: faculty vs professional advisors, centralized advising, role of group vs individual advising, how we measure or assess advising, where advisors are housed (in academic schools vs centralized office), how do we support students who have been academically dismissed (Undesignated-Transitional)
- Scope: not limited to only peer institutions, but want full picture of models that would be appropriate for TCNJ
- Steering wants analysis this semester, next year look at changes we may want to implement, with goal of being ready for incoming class of fall 2022 (with possibility to expand Undeclared program)

1:56 – Selection of faculty co-chair: Emily Meixner – congratulations!

1:58 2:35– Steps for task force:

- Kathryn Jervis will create shared drive for all materials
- Collect information about advising models being used across campus (what's being used in each school)
  - Spreadsheet will collect this information to give us idea at school level
  - Can continue to gather information about peer institutions as well
- Mary and Maddie will gather NACADA materials and distribute in shared drive
- Goal timelines:
  - March 24 – have understanding of different models
  - By April 14 – have reached out to TCNJ schools
  - By April 28 – have reached out other institutions