

## COMMITTEE ON STRATEGIC PLANNING AND PRIORITIES (CSPP)

November 11, 2020 | 1:30pm - 2:50pm

### Meeting Minutes

Present: Matt Bender, David Blake, James Felton, Jana Gevertz, Suchir Govindarajan, David Hunt, Debra Klokis, Joe O'Brien, Bryanna O'Keefe, Jeff Osborn, Dave Prenskey, Lee Ann Riccardi, Nino Scarpati, Sean Stallings

Absent: Lloyd Ricketts, Samah Mubin,

- I. The October 28, 2020 minutes were approved with no corrections.**
  
- II. Discussion of Draft Questions for Focus Group:**
  - A. Conversation to consider the understanding of the direction of higher education in general, a suggestion was made to begin group discussions with a synopsis of the future of higher education. Discussion to ensure that the questions aren't leading the group. Reminder that the Strategic Planning webpage will be shared before focus groups meet. A point was made that we should consider how much will the current remote experience and pandemic influence focus group responses. It is being reviewed if questions need to be edited for students.
  
- III. Update on Facilitator Training Sessions and Focus Group Sign ups**
  - A. First facilitator training session will be held on Monday, November 16
  - B. Nine student sessions scheduled - December 3, 4, January 4, 5
  - C. 19 staff sessions scheduled - December 3, 4, 7, 8
  - D. 13 faculty sessions scheduled - December 3, 4, 7, 8
  - E. In order to be more efficient with scheduling, focus groups will also be conducted during Student Government meetings, Staff Senate, and Faculty Senate meetings.
  - F. Gem Perkins is heading the coordination of scheduling facilitators and focus group participants
  
- IV. The next CSPP meeting will be held on December 9, 2020 at 1:30pm**
  
- V. Meeting adjourned at 2:43pm**

*Respectfully submitted,  
Debra M. Klokis*