

Committee on Faculty Affairs
Draft Minutes - February 10, 2021

Present: Tim Clydesdale, Linda Dempf (minutes), Holly Haynes, Harriet Hustis, Lisa LaJevic, Amanda Norvell, Manish Paliwal, Martha Stella, Joely Torres, Matt Wund (chair)

Excused: Gary Fienberg, Chris Fisher, Deborah Hutton

1. Minutes from December 9, 2020 approved.

2. Art History Disciplinary Standards were reviewed. CFA noted clarification was needed regarding multi-authored works (p.4). Matt will discuss CFA feedback with Art History.

3. Biomedical Engineering Disciplinary Standards were reviewed. Under Promotion to Professor (p.4), CFA suggested changing “under favorable review” to “accepted.” CFA also had questions about the last two sentences of the DS, and suggested removing these (or else clarifying). Matt will discuss these suggested revisions with the department.

4. Timeline for Promotion Appeals and PRC Timeline

The subcommittee (Lisa, Tim, Matt) will reconvene and continue work, with a target date of late March to submit an RPD draft to CFA for review. The charge was reviewed and discussed, which includes reviewing dates for Promotion appeals, and standardizing departmental PRC start dates so they are consistent across departments. Steering has also asked CFA to review all dates in the RPD for consistency.

5. Student Feedback Charge

The subcommittee (Amanda, Chris, Gary, Joely) did not meet over break, so will resume work, with a mid-semester target date for completion of its evaluation.

6. Advising Assessment Charge

The subcommittee (Amanda, Holly, Manish, Martha) met over winter break, and is working on developing a pilot survey on assessment, using a small set of questions, such as who students are getting advice from, how often, how satisfied students are with advising, and what resources advisors feel that they need. Amanda reported that the Provost will be convening a task force on advising soon, but the task force charge is still being refined, so CFA should continue work on the survey. The subcommittee will draft a recommendation on the pilot survey to bring to CFA.

7. SOSA Charge update

Following the meeting with Provost Osborne, a Guiding Principles and Considerations document was developed, based on survey feedback, CFA discussions, and Provost comments. Matt will convene a subcommittee of Manish, Harriet, Linda and Matt to continue working on this charge with the SOSA committee.

Meeting adjourned, 2:40