

COMMITTEE ON STRATEGIC PLANNING AND PRIORITIES (CSPP)

December 9, 2020 | 1:30pm - 2:50pm - ZOOM

Meeting Minutes

Present: Matt Bender, David Blake, James Felton, Jana Gevertz, Suchir Govindarajan, David Hunt, Debra Klokis, Joe O'Brien, Bryanna O'Keefe, Jeff Osborn, Dave Prensky, Lee Ann Riccardi, Nino Scarpati, Sean Stallings

Absent: David Hunt, Samah Mubin

Guest Presenter: Laurie Schulte

- I. **The November 11, 2020 minutes were approved with no corrections.**
- II. **The Committee had a spirited discussion concerning the proposed new Environmental Studies major. CSPP to present its finding to the Provost and then to CAP**
- III. **Calendar changes recommended by Faculty Senate were reviewed by CSPP**
 - A. Martin Luther King, Jr. Day (already addressed by recent announcement from President Foster)
 - B. Columbus Day (recommend renaming the holiday) – tabled until February. James Felton and CDC to review
 - C. Election Day
- IV. **Update on focus groups and campus survey about strategy framework:**
 - A. Laurie Schulte provided an update to the group reviewing round 1 and identifying that the participation was tremendous. Identified the timeline through January for content analysis (mid-January) and synthesis (late-January).
 - B. Qualtrics survey sent out to Campus
 - C. General opinion was that we received a lot of feedback. Nino reported that all went well with the Staff meetings as staff were very engaged
 - D. Laurie spoke about the timeline, content analysis and also in detailed explained the process and how we would analyze the questions.
 1. Established the need for 6-8 volunteers for content analysis (half from CSPP, half from facilitators/recorders group) – David Blake to coordinate.
 2. Also the need for 2-3 CSPP volunteers to help David with synthesis
- V. **Additional Discussion Topics**

- A. Committee engaged in a number of topics including SGA presentation from Suchir, Strategic work that has been completed (so far), the history of our current strategic plan and how it has evolved and what our goals should be with our new plan.
- B. Discussion on the amount of resources that will be needed to accomplish our objective
 - 1. Staffing questions
 - 2. Identifying responsibilities of program administrators
- C. CSPP to present to the President when ready

VI. The next CSPP meeting will be held on February 10, 2021 at 1:30pm

VII. Meeting adjourned at 2:50pm

*Respectfully submitted,
Joe O'Brien*