

**Committee on Academic Programs (CAP)**  
**Minutes for Meeting on 3/10/2021**

**Present:** Jared Beatrice, Amy Cmielewski, Belinda Haikes, Henry Han, Craig Hollander, Deborah Knox, Tracy Kress (chair), Maura Moore, Abby O'Connor (vice chair), Jennifer Palmgren, Kay Potucek, Avani Rana, Jane Wong

**Excused:** David Gazarian, Vaish More, Brenda Seals, Alisha Srivastava

The Zoom meeting was called to order at 1:30 p.m.

1. Minutes from 2/24 meeting were approved.
2. Stephanie Sen, Nate Sharadin, and Kit Murphy representing the Honors Program and the Honors and Scholars Committee (HSC), presented and discussed a proposal for changes to the Honors Program.

Action item: Abby and Craig to organize a meeting with Provost Osborn to discuss proposed changes to the Honors Program and how they align with strategic priorities of the campus.

3. Update, review of and final vote on Spring 2021 Ungraded Option  
Some feedback from Academic Affairs was received regarding the proposal for the ungraded options. The policy was amended by changing the wording to say "that all students must seek advising."

CAP voted and there was unanimous approval of amended version of the ungraded policy

Action items: Tracy will forward to Steering. It should be posted online by April 1, so students can consider it. Jennifer will advise the assistant deans to be prepared for this. Record and Registration should adjust the qualtrics survey to have the students indicate that they have been advised and CAP should provide a plain language version of the exceptions

4. Updates from other subcommittees and assignment of new members was tabled.
5. Our next meeting will be on Wednesday, March 24th, 1:30 p.m. on Zoom. Link will be emailed with the new agenda.

Respectfully Submitted, Deborah Knox, 03/12/21  
Adjusted by Abby O'Connor