

## **TCNJ Steering Committee Minutes**

October 21th, 2020

1:30pm to 2:50pm

Zoom

In Attendance: Jill Bush, Amy Cmielewski, Suchir Govindarajan, Ryan Gladysiewicz, Tom Hagedorn, Bryanna O'Keefe, Jennifer Palmgren, Martha Stella, Shaun Wiley, Kortnay Woods

1. The committee unanimously approved the 10/7 Minutes.
2. CFA's final recommendation for the Office Hours policy was unanimously approved. The Steering Committee will forward ideas concerning best practices and methods to Academic Affairs.
3. CAP's final recommendation for the Assessment policy was discussed. The committee decided to send the policy back to CAP for clarification on several points.
4. Steering discussed questions sent by CFA regarding Faculty promotions and the use of student feedback and peer observations of teaching during the pandemic. Steering decided not to issue a charge.
5. A charge to CAP for the five-year review of the Syllabus policy was unanimously approved.
6. A charge to CAP to review the Interim policy on Remote Classroom Camera/Microphone Use and Recording was unanimously approved.
7. The committee adjourned at 2:45pm.