

Committee on Academic Programs (CAP)
Minutes for Meeting on 1/12/202 (optional meeting)

Attendance: Amy Cmielewski, Craig Hollander, Deborah Knox, Tracy Kress (chair), Maura Moore, Abby O'Connor (vice chair), Jennifer Palmgren, Kay Potucek, Avani Rana, Aimee Stahl, Brenda Seals, Jane Wong.

Missing: Don Vandergrift, Vaish More, David Gazarian

1. Document for microphone use and recording policy

- A discussion about the suggestions and comments occurred. One key finding is that the interim policy is not accurate for where students need to go if there are problems.

Action items: CAP members to review the document created by Aimee Stahl and provided feedback by the end of the week. Tracy Kress will follow up with Steering to see if we (CAP) are able to send this to the campus directly or should it be approved and sent by Steering. We need to get this information to the students and faculty and perhaps the Provost could reiterate where to go for help.

2. Charge on expanding the pass fail option at TCNJ and what to do for the spring semester

- A discussion was had on expanding and changing the current ungraded/graded option at TCNJ. The current policy is very restrictive and the students could benefit from expansion and modification now and for future semesters. The original intention of the ungraded option was not for a pass/fail; it was to allow students the opportunity to explore courses outside their major, to take risks (only elective courses counted). Now this original intention may not be valid.
- CAP was in favor of:
 1. Extending the course withdrawal date (to take as a W) and ungraded option date to April 16th
 2. removing the WP/WF grading period for a leave of absence or college withdrawal.
- Concerns were expressed about the courses that could be taken graded/ungraded. In general, courses within the major (and possibly minor), correlate courses, pre-req courses should be excluded. This would leave liberal learning courses to take ungraded/graded and there are also issues with that.

Action Item: Tracy would send recommendations of extending the withdrawal date and removing the WP/WF to Steering and the Provost.

Action item: Recommendations from the student report will be shared with CSCC (Jamal Johnson and Jordan Draper). CAP will send concerns about the missing peer-peer interaction for the first year students. CAP will draft a charge to Steering for CAP to look at expanding the ungraded option and vote on the charge.

Respectfully submitted,
Abby O'Connor