

**Graduate Studies Council - GSC**  
**Meeting Minutes [submitted by Carolina Borges]**  
**11/16/2019**

**I – Roll Call**

Present: Carolina Borges, Steve O'Brien, Tim Clydesdale, Mark Woodford, Suzanne McCotter, Alan Amtzis.  
Absent: Lauren Foxworth, Michelle Raganan, Michael Ellard, Zahra Memon.

**II – Approval of minutes from the last meeting**

**III – Open Discussions**

- The meeting started with members voting for new chair and co-chair. Carolina Borges will serve as the GSC chair and Steve O'Brien will serve as a co-chair.
- This Council **supported the revision of policy on *Undergraduates Enrolling in and Double-Counting Graduate Courses requested by CAP (Committee on Academic Programs)*** with specific attention to 1) if double counting for graduate certificate programs and 2) if allowing more than four courses to count for graduate programs exceeding 36 credits is in the best interest of students and the College. GSC members voted electronically via email. All additional and feedback from GSC members were forwarded to CAP's chair Keli Fazio by Carolina Borges on 10/29/2019.
- This Council finished the revision of the **Alternative Course Types Policy**. Tim Clydesdale took the lead on the policy revision and GSC members followed edits during the meeting. All GSC members present approved the above policy final version.
- Stuart Carroll attended the meeting proposing that TCNJ could accept transfer credits from second Master's degree on the same basis as a non-Master's credits. According to Stuart, TCNJ Masters in counseling program has been made a few exceptions on this matter receiving permission by provost-level. He pointed out that this current practice has been discouraging potential prospective students.
- GSC members discussed the current policy on graduate transfer credit. Attention needed to item "A" where says "...they cannot duplicate any graduate...at any other institution."

**III – New Discussions that need action**

- Health and Exercise Science forwarded to GSC the Graduate Wellness Certificate program proposal for revision and feedback.