

## TCNJ Steering Minutes

March 4, 2020

In attendance: Jennifer Palmgren, Bill Keep, Ryan Gladysiewicz, Laurel Leonard, Tom Hagedorn, Kelsey Cogan, Nelly Sanchez and Lee Ann Riccardi.

Deb Knox reported that **CAP** has five charges out for testimony or nearly complete including Environmental Graduate Certificate (complete), Readmission Policy, Internship Policy, Program and Curricular Change and Special Topics. They have discussed the Final Exam/Reading Days Policy at great length with Graduate Student Council. The following reviews have not started: Graduate Admissions, International Transfer and Exchange Credit, Anthropology Major approval and Attendance/Absence policy. It was noted that the Anthropology major approval should take priority.

Jamal Johnson reported that **CSCC** is working on the Student Conduct Code and Title IX documents, with several presentations in April. Campus Use will be presented at a different forum. Electronic Records and Safety of Minors are currently being presented to groups or through qualtrics. Dave Muha is reviewing feedback for the Social Media policy. Student Organization Fundraising will be moved to Tier III. Renaming Policy is not being discussed yet. We should have several final recommendations by end of March or April.

### 1. Approved [minutes](#) from February 19, 2020.

### 2. Research misconduct recommendation

CFA had consulted with General Counsel and Office of Grants and Sponsored Research for edits to interim policy (dated September 2017).

Motion to accept recommendation and revised policy.

Action: Shaun will send revised policy to Office of Grants and Sponsored Research.

### 3. Assessment of Undergraduate Advising charge

Review charge to CFA to develop an assessment for undergraduate advising.

Motion to approve to send to CFA. (*One abstension*)

Action: Shaun will send charge to CFA.

### 4. Social Justice minor [charge](#)

Motion to send to CAP.

Action: Shaun will send charge to CAP.

### 5. Fulfillment of undergraduate internship hours outside academic term [memo](#)

We will collect numbers and types of internships in summer and fall, in addition to reviewing the current internship policy. No further decisions were made.