

## TCNJ Steering Committee Minutes

December 4, 2019

In attendance: Martha Stella, Lee Ann Riccardi, Jennifer Palmgren, Ryan Gladysiewicz, Shaun Wiley, Tom Hagedorn, Laurel Leonard, Bill Keep, Suchir Govindarajan, and Kelsey Cogan.

Presentations by CAP, CSCC, and CFA

Erin Ackerman reported that **CSCC** has subgroups working on a variety of charges. They believe Staff Senate was left off the Electronic Records charge and asked if they could gather electronic feedback. The Use of Campus Property is being discussed at Academic Leaders today. Student Code of Conduct and Title IX meetings and feedback will continue into December and January.

Keli Fazio reported that **CAP** is gathering electronic feedback on Categories of Undergraduate Applicants and Conditional Readmission Policy. They are also currently working on Undergraduate Internship Policy. Committees are working with GSC on the Final Exams/Reading Days policy.

Matt Wund reported that **CFA** was working on eight charges. The largest being the subdivision of the reappointment and promotion document into four parts. This may not be a tracked changes document, and Bill will check with the Board. Several SOSA models are being discussed. The final recommendation for Teaching Duties is nearly complete, and they are still discussing the Teacher-Scholar charge. Steering discussed whether this charge should be given to CSPP instead.

1) The committee accepted approval of [minutes](#) from November 20, 2019 with two abstentions.

2) New Business

a) **Discussion of potential pre-med task force**

The CAP recommendation about course of study included two parts. One was to remove the course of study from PAWS and create a “What If” report instead. The second part is related to access to courses and broader discussion by affected units. We need to assist students in planning and advising, and also assist the School of Science with resources. We need to identify the demand and supply for these courses. Shaun will talk to Amanda Norvell, Chair of Medical Careers Advisory Committee, for insight into next steps.

b) **Syllabus policy charge**

This policy is up for a five-year review.

Motion to send amended charge to CAP.

Action: Shaun will hold until spring and send to CAP along with the Attendance Policy.