

CSPP Minutes
April 28, 2020

In attendance: Lisa Angeloni, Joanne Bateup, Matt Bender, Suchir Govindarajan, Connie Hall, Bill Keep, Patty Kou, Rob McGreevey, Amanda Norvell, Joe O'Brien, Dave Prensky, Lloyd Ricketts, Nino Scarpati, Sean Stallings.

Guests: Board of Trustees: Eleanor Horne, Becky Ostrob

1. Minutes from April 17, 2020 and April 22, 2020 accepted.
2. Academic Calendar Recommendation ad COSA.

Action item: Amanda will arrange on open form on the proposal for next Wednesday (May 6th) at 11-11:50. She shared updated proposal with minor changes from March meeting.

3. Budgeting Principles :

(note: Throughout the minutes 'the document' refers to the draft Budgeting Principles under development by CSPP.

- a. Based on previous meeting discussions, Amanda drafted a document and obtained input from CSPP members Rob McGreevey, Matt Bender and Dave Prensky. The draft was shared for comment and today's discussion
- b. Lloyd considered it a very nice first draft that provided sufficient detail and examples to be helpful in decision making. It is not possible to capture every potential scenario, but this is the right direction.
- c. Currently, the document focusses on the academic side, but will have input from non-academic divisions/departments
 - i. The extent of cost savings from admin vs academic sides was discussed. A percentage of operating budget will be an across the board cut. This may not be the best strategy as some areas may need the existing budget, or a budget increase. The example of ITS was mentioned. ITS support would be essential to online classes.
- d. Edits proposed are noted on document.
 - i. Add admin divisions must be added by respective cabinet members and will be added under Priority 2.
 - ii. It was decided to call out Student Affairs apart from all administrative and academic affairs. It highlights importance of keeping students in the forefront of decision making.
 - iii. Support services fall under student affairs as well.
 - iv. Admissions/enrollment management was separated as well. The Center for student success falls under enrollment management
 - v. Item under priority 1 in the draft document is to maintain size of first year class at 2019 or below levels.
 1. Rather than 2019 incoming class, look at all 4 years so new and returning students as both affect tuition income.

2. Must also consider that an increase may be necessary for emergency planning to maintain tuition income.
3. Although Fall 2019 freshmen class mostly in place, we can look to increase transfers
- vi. Maintain graduation rate under Priority 1. Include “and provide support necessary”.
- vii. Do we need to call out ‘students at risk’ who may need additional support services?
- viii. Should we add affordability for students to the list of items under priority 1?
 1. Decided to add to the 4 overarching principles as affordability is an even a greater issue now that families and students may have lost income.
- ix. Affordability led to discussion of the merit based system TCNJ has for awarding scholarships. It is not need-based. Should it be?
 1. The funds from the CARES act will go to students in need as a result of the pandemic and is being discussed now.
 2. Re-allocate more scholarship money to need instead of merit and develop principles to guide those decisions.
 3. Modify recruitment statement in the document to include: talented and intellectually curious, diversity; range of students that contribute to the vitality and learning environment of TCNJ.
 4. Use funds to incentivize students return or choice of TCNJ.
 5. Can target students that are not eligible for Low income options like Pell grants, etc., but have a gap in family support for college.

Action items for Cabinet members is to add sections for their respective administrative area.

Action: Amanda will contact Cabinet members that are not members of CSPP

- e. Where does this document go from here? How do we share the document? Do we need to garner testimony? This has to be done relatively quickly.
- f. The document is advisory from CSPP to the President at this stage. The President should then share it with the campus community.
- g. This further raises the question of transparency about decisions made based on these principles. Under item 4 on the document, add transparency as well as consultation to decision making.
- h. CSPP members should also take this back to our constituents.
- i. The document cannot approved today sicne we need additions from the Cabinet first.
- j. All budget decisions ultimately rest with the President.

- k. How do we assess if we missed something? When the president communicates them to the campus additional areas may be identified.
- l. The President communicates the principles and indicates that they were developed by CSPP.

Action: Amanda will update the document, seeking input from others as needed to add/modify based on discussions today and forward to Cabinet members for their input to have the document ready for the May 6th Cabinet meeting. CSPP will meet next Monday or Tuesday to finalize and approve before the Cabinet meeting.