

CSPP Minutes
February 12, 2020

In attendance: Connie Hall, Bill Keep, Rob McGreevey, Amanda Norvell, Dave Prensky, Sean Stallings, Kiara Mayhand, Lisa Angeloni, Dave Hunt, Joe O'Brien, Matt Bender, Nino Scarpati, Patty Kou, Suchir Govindarajan, Joanne Bateup (delayed)

1. Minutes from November 13, 2019 and December 11, 2019 approved with no changes
2. Admissions update- Lisa Angeloni

Updates:

- Apps 5.5% decrease from last year (12,031), but Indicators are still strong;
- Common app released a report that 4 year comprehensive publics are down 7% nationally.
- Some schools are down more than others and it may be due new category 'undeclared'; there are 900 apps
 - 9% out of state, same as main pool. Diversity is also similar to main pool.
 - 60% chose undeclared for second choice. Next was undeclared business, but that is only 60 students. Biology was 44. Undeclared arts and comm. Was third.
- Arts and comm, engineering and business are the only schools with an undeclared option. Thus HSS apps down 20% as this was often what students picked if they had no idea which major. These students are now likely in the 'undeclared' pool; Last year HSS undeclared was 248 apps).
- 20 spots for undeclared were admitted in early decision. There are 10 more spots. Of the total pool, early decision is 420 enrolls of 656 applications (66%).
- In the app pool --- Sci, Eng, Bus highest GPAs, undeclared second for SAT scores.
- The undeclared pool includes ~350 that meet standards for admission, based on preliminary screening. If yield is 25%, then 87 would matriculate. If we admit 30 to undeclared, 57 would need placements which might be to their second choice.
- These students can declare a major as early as second semester freshmen and up to spring sophomore year.
- Undeclared HSS apps were 221 and 248 last two years. 43 enrolled in undeclared Humanities.
- Since HSS is down, it may possible to send out a message now to students opting for 'undeclared' that they are admissible if they would be interested in HSS undeclared. These can also help make up a class.

Discussion how these undeclared students are advised:

- About 16% of incoming class retained switches schools (over 6 years to 2018). This is without the undeclared option.
- How are these students enrolled? The Center for student Success will have a staff person act as 'Chair' for these students and for advising. They will have their own specific orientation (099) course. They need career and life advising as well as academic advice and probably more so since they will need to settle on a major.
- Going forward, and specifically if this pool grows, a wider discussion regarding advising or interactions with faculty is needed. We have to figure out all of the ramifications if we have this going forward, and if it increases.

3. Policy on Centers or Institutes- Step 3

This policy was tabled by CSPP in April 2018. If applicable, CSPP will develop a policy on centers and institutes. CSPP handled the program approval process, program closure policies, but tabled the proposed Policy on Centers and Institutes.

Action item for all CSPP members: Before the next meeting, read the draft policy on centers and institutes. Assess whether it is ready for testimony. Amanda sent us the link in her email about today's meeting.

4. Community Engaged Learning- recommendations to CSPP (documents provided at the meeting):

Rob McGreevy reviewed the proposed changes to the CEL program.

- After a self-study, the CEL Council and CELR staff developed a proposal for some changes. In the new governance structure, CEL reports to CSPP and CAP.
- A name change to reflect the broader application of the program to ANY community engaged learning and not just the CEL course/activities.
- FYCEL: A change to how CEL is taught in the first year. The pilot, which includes much stronger educational component for training before and reflection after a community engaged learning experience is showing positive results. So the CEL council recommended to move forward with it.

CSPP determination:

CSPP determined that the proposed changes fall within the scope of the CEL Council's charge and that the Committee does not need to recommend anything.

- Additionally, since the CEL office and Bonner are under Academic Affairs, those changes do not need testimony
- The question of the impact on CEL within FSP courses was brought up. Students in the FSP would need to take the pre-training (4 day course). This will be discussed in CAP as it is an academic program issue.

A review of CSPP Charge:

One component is to periodically review/monitor the College's Strategic Plan. The understanding is that CSPP does not directly monitor results, but receives reports from Cabinet members that they were reviewing progress on Strategic Plan in their respective areas.

Action: Amanda will send a letter to President Foster to request report on progress.

5. Signature Experiences:

The campus has struggled with what these experiences are and what they mean. Part of the current strategic plan is to clarify the definition of signature experiences and what they mean. Last year CSPP halted the Signature Experiences Council. Amanda and Bill proposed we work on this in the current semester.

6. Strategic Planning

- Not covered. It will be a main topic at the next meeting when President Foster joins. She will discuss her vision and the role of this body in the process forward
- Amanda reminded the Committee to attend the President's Strategic workshops if they are able.
- **Action: Amanda will share slides from the workshop on financial planning and strategy. She will put them on the CSPP shared drive..**

7. Celebration of Student Achievement proposal:

Action: Amanda will draft the COSA recommendation to have a full day event and use the extra two days in the spring calendar.