

## MEMORANDUM

**TO:** Steering Committee

**FROM:** Committee on Academic Programs (CAP)

**RE:** Final Recommendation on Broadcast Journalism Minor

**DATE:** April 9, 2020

**Background and Charge:**

Faculty members in the School of Arts and Communication have developed a proposal for a new minor in Broadcast Journalism. Steering charged CAP to review the proposal and deliver a final recommendation that indicates concurrence or non-concurrence with the proposal.

**Review:** CAP reviewed the proposal and the signatures of the included department chairs, the school Curriculum Committee, and the Dean of the Arts and Communication.

**Final Recommendation:**

CAP determined that all affected units have been consulted and that the new Broadcast Journalism minor is consistent with the College's mission. CAP did not feel that further testimony was necessary and unanimously approved the proposed the Broadcast Journalism minor.