

Feb 19th, 2020, Roscoe West, CGE Conference Room 1:30-2:50

Minutes

Present: Joanne Bateup, Karen Clark, Karen Dubrule, Chu Kim-Prieto (chair), Michael Paoella, Sejong Yoon, Amanda Tarantino

Excused: Sharon Byrne, Felicia Steele

Approval of Minutes: approved with no revisions

Old Business

1. **Institutional Partnerships:** Joanne Bateup from CGE presented a cleaned up draft RFP for institutional partnerships to the GEC. The group reviewed the changes and discussed and revised the proposed timeline for submission and approval.

New Business

The GEC must now devise a rubric for evaluating the submitted proposals for institutional partnerships. With faculty awards being offered through a combination of CGE and the Deans, GEC should be involved applying a rubric to all proposals and then have it go to Dean's for review. Joanne will consult with Christa on flipping the timeline so that GEC reviews and ranks the proposals before sending to the Deans for their approval and possible funding. This RFP cycle should be synced with the SoSa and Sabbatical cycle. GEC will rank the proposals based on the rubric to be created.

For the questionnaire that ties to the RFP for institutional partnerships, it needs to consider both existing or new activity with an existing partner and an existing or new activity with a new partner. Joanne asked the group to consider starting from this [Questionnaire](#) and revising for these new collaborations. For next meeting the group will work on vetting questions and rubric.

For the rubric, items to consider in a systemized ranking include: does it forward a research agenda (faculty) or does it provide professional development (staff)? From a global perspective does the proposed activity enhance faculty teaching in the classroom and/or enhance TCNJ?

Meeting adjourned. Next meeting: Weds. March 5