

Budget and Finance Planning Council

Wednesday, May 8 2019

Time: 3:00pm- 3:50pm

Green Hall 207

Present: Ms. Gallus, Dr. Hooven, Dr. Marcus, J. O'Brien, Treasurer Ricketts, and Dr. Sorokina.

The minutes of the 4/10/2019 meeting were approved by the members of BFPC.

Discussed the FY2020 Budget Overview document from presentation to Faculty Senate.

Discussion: Campus Outreach and Cost Containment.

We discussed the intended Council activities for the 2019/2020 academic.

- Need a central mechanism for outreach and idea generation and a central database to store ideas.
- Use of qualtrix for outreach and idea generation.
- Council web presence for cost containment initiative. Include:
 - includes Committee name and charge information,
 - council member information and contact information,
 - text to help frame the conversation,
 - link to qualtrix,
 - use the current BFPC page on the governance website as a starting point,
 - add the president's charge,
 - links to the NYU and/or UPenn document.
- Discussed role of the Council in delivering final recommendations and suggestions for implementation.
- This summer: Google document for the website.
- This summer: Google document developing language for the qualtrix.
- Discussed Procurement Cost Savings FY20 document and publishing success stories on the web site based on this document.