**CFA Minutes for meeting, October 9, 2019** (prepared by M. Wund)

**Present**: Joe Baker, Tim Clydesdale, Deborah Hutton, Arti Joshi, Lisa LaJevic, Andy Leynes, Aigli Papantonopoulou, Matt Wund

**Excused**: Linda Dempf, Gary Feinberg, Dani Mauro, Martha Stella, Jane Wong

1. General Disciplinary Standards (DS) discussion item – the Steering Committee informally (i.e., not an official Charge) requested that when CFA reviews DS, we ensure that they include a description of how pre-TCNJ scholarly records will be considered for individuals seeking early promotion based upon their tenure-track experience at another institution.
2. Review of Educational Administration and Secondary Education (EASE) Disciplinary Standards – questions raised by CFA members were discussed. The chair will send a memo to ECE requesting modifications to their DS.
3. Modification of Teaching Duties – CFA discussed the latest revisions made by the working group (Linda D., Deb H., Arti J.). The revisions were approved (Motion: Matt W., Second: Arti J., unanimous approval). The final recommendation will be submitted for Tier III testimony. A. Leynes will coordinate with the Faculty Senate to arrange time for verbal testimony. Given the extensive revisions, the campus community will be provided a clean copy of both the original policy and the current recommendation for comparison.
4. SOSA charge – CFA is currently leading the joint CFA-SOSA effort to revise the SOSA program. We discussed the costs and benefits of several potential models, and will continue the conversation at our next meeting.

Meeting adjourned at 2:50pm.