

Committee on Academic Programs
Minutes for Meeting May 22, 2019
SCP117 1:30-2:50pm

Present: Chris Wagner, Maura Moore, Jennifer Palmgren, Erica Kalinowski, Keli Fazio, Matthew Hall, Joanna Herres, Steve Schreiner*

1. Reviewed meeting minutes of April 24, 2019
2. Updates: Alternative Course Types Policy approved through Steering
3. Old Business:
 - **Transfer Credit policy (Wagner):** reviewed testimony received and considered how international courses might transfer in if the student is at their max for transfer credits (at non TCNJ centers). Wagner will send out for electronic voting since we didn't not have majority quorum (**Wagner**)
 - **Revised re-admission policy (Schreiner):** Will be ready for testimony at start of Fall Semester.
 - **Double Counting Policy (Hall & Fazio)** – Will be continued next semester. Some important discussion points include: 1) should we revisit the Graduate Certificate policy and see if it should also address the two units double counting towards certificate?, 2) Should we ask Steering if they want to propose how many classes should be in a certificate program (in the grad certificate policy)?, 3) Discussion supported allowing 5 classes to double count for the graduate programs, but not clear regarding the certificate program, 4) We also need to distinguish between state certifications and regular certifications.
4. New Business: **Education – Biology Dual major curriculum change.** Action: Electronic voting will take place (**Wagner**).
5. Hold-over Business:
 - Final Exam/Reading Day policy
 - Clarifying Special Topics Courses – possible new policy
 - Course of Study designation – possible new policy
6. Next meeting: TBD – Fall 2019
7. Adjourn

*We did not have enough committee members present for majority quorum, so no voting was conducted.