**Teacher Education Council Meeting**

March, 2019

Minutes

The Teacher Education Council meeting was called to order at 3:00 in Education 103. Those in attendance were:Linda Amerigo (Accreditation & Assessment), Dr. Helene Anthony (Special Education), Dr. Carolina Blatt (Art Education), Dr. Laura Bruno (Health, and Exercise Science), Greer Burroughs (Urban Education), Corey Drake (LiveText), Dr.Jody Eberly (Early Childhood Education), Dr. Cynthia Fulford (STEP/Global Student Teaching), Dr. Brian Girard (Secondary Education), Joe Goebel (World Language & Cultures), Dr. Matthew Hall (Literacy), Certification Officer LaChan Hannon, Eileen Heddy (STEP), Tanner Huffman (Integrative STEM Education), Arti Joshi (Elementary Education),Lauren Katz (SGA), Dr. Cathy Liebars (Mathematics), Dr. Emily Meixner (English Secondary Education), AJ Richards (Physics Secondary Education), Dr. Matthew Wund (Biology),and Melissa Zrada (iSTEM). The Dean of the School of Education, Suzanne McCotter, presided over the meeting. Nikiya Reid prepared the minutes.

1. Announcements
	1. Standard Setting Workshop – NJDOE 3/21

The DoE workshop is being held at TCNJ. They are looking at the process to review and revise the K-12 standards. TCNJ students extended invitation to join. Areas under review include Health and Physical Education, Technology and Science. The event will also kick off the standards process for a new focus on Environmental Education.

* 1. Program approvals

All programs (Global and Educational Leadership) have been approved through 2024 by the state. Per LaChan, if you have any changes to your courses, LaChan can assist you by sending an updated program planner to the state. (It still has to go through the TCNJ approval process)

1. Updates from STEP (Cynthia)
	1. There are close to 300 students being placed for Clinical II. STEP is willing to work with the student if they don’t live where their placement is as long as they have the information.
	2. Midterm assessments – STEP does not accept midterm assessments in their office. These should go to the field supervisors, with the exception of Elementary and Urban, which go to Corey Drake. Secondary goes to Brian Girard.
	3. Cynthia can update the website with the proper forms that need to be completed by each program.
	4. The application for clinical practice has been moved from antiquated server to new server. The process is easier and faster now. It is still in test mode but should be up and running within the next week. Old applications will move over to the new server when the system has been finalize. Due to technological limitations, a LiveText hyperlink cannot be added to the application for them to upload information. Applicants for 2019-20 must upload information. Currently placed students to not have to upload.
	5. TB and other clearance instructions are sent in the congratulations e-mail after placements have been confirmed. A shared Google sheet will contain district’s TB and other clearance requirements – i.e. video recording, fingerprints, etc. in a view-only mode.
2. edTPA
	1. Tech Days – Tech trainings may be made mandatory for students so they know what to do in their classrooms, i.e. not recording on their own equipment, properly handling the equipment. LaChan is willing to come into Capstone classes to teach them. We should try to limit it to no more than 60 students in each session.
	2. Writing Days – There is still a need for writing days. They are useful if students utilize them. Discussion about Independent writing days vs facilitated writing days should continue