**Signature Experiences Coordinating Council**

**Agenda, November 14, 2018**

**Education 205, 1:30 - 2:50 PM**

Present: Kit Murphy, Avani Rana, Jeff Osborn, Isabel Anthony, Nelson Rodriguez, Christa Olson, Sarah Chartock, Michael Nordquist

1. Meet with Dr. Paul C. Miller (1:30-2:30).
   1. Brief description of TCNJ shared governance and the role of SECC
   2. Answer any questions Dr. Miller may have about TCNJ.
   3. Open discussion
      1. Concern over unequal standing and institutionalization of each SE here
      2. Concern over long-term faculty buy-in
      3. Leadership task force v. standing committee
      4. Role of committees: advisory? Standing? Oversight?
      5. Faculty and staff integration and support for SE build-out
      6. How to establish definitions and expectations re: SEs
2. Approval of Minutes from October 9, 2018 meeting

Minutes available on Team Drive at:

<https://docs.google.com/document/d/1ITo3Vx0ADvimMkRM0NmmReGhxondIp_IXUtLZLMk5FE/edit>

1. Discussion of next steps: Signature Experience promotional/informational videos
2. Adjourned at 2:50pm

**Action items**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Who is Responsible** | **Complete by** | **Outcome** |
| Create SE Marketing Videos with student intern support (not CM&BM office support) | Liz | May 2019 | SE Marketing Videos shown at 2019 Online Orientation or Welcome Week 2019 |
|  |  |  |  |