

MEMORANDUM

To: Steering Committee

FROM: Committee on Faculty Affairs

RE: CFA 2018-2019 Report

Date: 6/25/2019

Prepared by Andy Leynes, Chair of CFA

In the 2018-2019 CFA completed the following work:

1. Reviewed an approved Disciplinary Standards for the following programs: History (4/24/2019), Nursing (4/16/2019), and Librarian (5/2/2019).
2. Approved the MUSE (October 2018) and SOSA (5/21/2019) RFPs.
3. Completed work on the following charges:
 - o Sabbatical Council Tie Breaking Charge (2/28/19)
 - o Revised Sabbatical Committee Membership Charge (4/12/19)
 - o External Review Process for Faculty Promotions (4/25/2019)
 - o Research Misconduct Policy (5/16/2019)

CFA work is ongoing for the following charges:

1. RPD Regarding Librarians – Librarians made some suggestions for revisions to the RPD CFA had minimal suggestions for edits, but CFA wanted to review the edits with the newly approved Library DS.
2. Modification of Teaching Duties – CFA sent questions to Provost and Vice Provost to get feedback from HR on 4/25/2019 (No feedback received). CFA gathered and reviewed testimony from the April 3rd Faculty Senate meeting. CFA will review electronic testimony gathered during the Spring 2019 semester.
3. Timeline for Promotion Appeals and PRC timeline – CFA received approval from Steering (5/1/2019) to separate the RPD into 4 different documents: (a) a timeline document, (b) Procedures for Reappointment/Tenure document, (c) Procedures for promotion to the rank of professor, and (d) procedures for 5-year review (Academic Affairs already has this document). CFA will consider ALL dates during the revision and clarify what happens on weekends, holidays, breaks, etc.
4. SOSA Charge –CFA will be working with (and guiding) the SOSA committee in their review and evaluation of the SOSA program.

CFA will also review ECE Disciplinary Standards which were received at the end of the Spring 2019 semester.