Student Feedback Task Force minutes

February 27, 2019

Attendance: Gabriella Barth, Angie Capece, Jason Dahling, MinSoo Kim-Bossard, Cathy Liebars, Kiana Stockwell, Kristine Spike, Sejong Yoon

Meeting called to order at 1:35 pm

1. Questions and concerns were sent to Steering and they will get back to us. We will put review of questions on student feedback form on hold until we hear from Steering.
2. Minutes from Feb. 13 were approved as submitted.
3. Discussion about platforms for evaluations.
	1. Students use various platforms for various purposes.
	2. Students don’t log into PAWS at end of semester for any other reason.
4. Short-term recommendation review and review of charge.
	1. Email from Alex Molder: Is the form targeting specific benchmarks/should the form target specific benchmarks? If so, what are they? Are they clearly communicated to the student?
		1. Response rate is one problem with this.
		2. Varies by department
		3. Other questions from email have been addressed or have to do with our concerns/questions
	2. Has Steering responded to our short-term recommendations? MinSoo will follow up with Steering.
5. Long-term recommendations (brainstorm)
	1. Third party vendor (Evaluation Kit) – can address many problems with current system
		1. Review issues from last year to see if each one can be addressed with third party vendor as opposed to PAWS.
		2. Ryan and Bryce were both consulted.
		3. Raising response rate is key issue.
	2. One question that is publicized for other students.
	3. One person/office to oversee administration of form (maybe Academic Affairs).
	4. Agree on purpose of form/what good teaching is/how form will be used/etc. (Is this documented somewhere?)
	5. Form committee to revise questions.