**CEL Council Minutes**

**December 5 2018**

Attendees: Eric Laprade, Camille Deering, Dominic Clark, Raj Manimaran, Seth Zolin, Maureen Connolly, Michael Nordquist, Kevin Bott

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1. Approve minutes from 11/7/2018
2. Introduce/welcome new CEL Director, Kevin Bott
3. Updates
	1. Follow up discussion from Elon Experiences/Paul Miller visit
		1. Next steps re: signature experiences?
	2. CEL Outcomes: need to be submitted to LLC, then CAP
	3. ACEL course folder: started; working on moving things over
	4. CEL approval process: 5 year approval fine. Will populate [a running spreadsheet of approvals with expiration dates in CEL Council team drive](https://docs.google.com/spreadsheets/d/1R-SdNbwAphuLD6xAFXSgZEujKcC6vr-r9EY_xCeZT8Q/edit#gid=0)
	5. [ACEL short form review](https://docs.google.com/document/d/1SoMcOlz4Untn0BREF0WkNlZSnA9AKaEjxOEUSmA1SX0/edit)**-*-added a line about whether applicant has taught the course in the past.***
	6. As discussed last meeting, as of Fall 2019, ACEL will no longer count towards the IDS103/FYCEL requirement. A communication will go out, with other updates, in Spring 2019.
4. ACEL Courses
	1. Update on spring 2019--***See notes to be added to approval letters below.***
	2. Walk through proposals

***Dr. Hu--We encourage you to consider how this course incorporates Civic Responsibility and Civic Identity and Commitment.***

***Dr. McGreevey--We encourage you to consider how this course incorporates Civic Responsibility and Civic Identity and Commitment.***

***Dr. Shakow--We encourage you to consider how this course incorporates Application of Knowledge and Civic Identity and Commitment. The committee also recommends considering compiling a tangible product to leave with the organization at the conclusion of this experience such as a guide for completing a college application, suggestions for volunteer training, etc. This should be determined based on the organization’s needs.***