**Liberal Learning Task Force**

**Agenda for Wednesday, February 6, 2019**

 **Education 205 (1:30-2:50 PM)**

## Minutes

* Debrief of Provost's Address (as related to our work)
	+ We should stop talking and start acting.
	+ We should recommend specific models, informed by the data that we’ve collected from faculty.
	+ Suggested changes to the FSP, which could be modeled as part of a full liberal learning revision, or in parallel to other aspects of liberal learning.
	+ Keep recommended a first-year experience that addresses how to be a citizen in the world, and on campus.
	+ We need direction from steering: should we develop models that assume a 3-year major completion, first-year shared experience. How do we mesh these two discussions on campus?
* Status Report from Qualitative Analysis Sub-Committee
	+ Lots of reading, hand-coding. At the end we’ll have a good idea of how frequently certain themes and ideas come up, and how they relate to questions.
	+ Before our next meeting, members should review the themes folder.
	+ LLC should review the items coded as “quick fixes” for possible low-hanging fruit.
* Determining Next Steps for Semester (Model Creation and integration of data analysis)
	+ Suggestion: we all read the data and come up with our own model.
	+ Divide into three groups to develop specific models
		- Small refinements/minimal changes in response to weaknesses identified
			* Annie Nicolosi <nicolosi@tcnj.edu>,
			* Glenn <gsteinbe@tcnj.edu>,
			* Emily Varga <vargae2@tcnj.edu>,
			* Tanner Huffman <huffmant@tcnj.edu>,
			* Nina Ringer <ringer@tcnj.edu>,
		- Develop changes to content and/or structure but not completely starting over
			* Rita Mary King <kingrm@tcnj.edu>,
			* Harriet Hustis <hustis@tcnj.edu>,
			* "Williams, Piper" williamp@tcnj.edu
			* Joyce Vilson <vilsonj1@tcnj.edu>,
			* Jonathan Davis
		- Develop a new program
			* "Curtis, Cynthia" <ccurtis@tcnj.edu>,
			* Christopher Murphy <murphych@tcnj.edu>,
			* Dolores Dzubaty <dzubaty@tcnj.edu>,
			* Joshua Fishburn <fishburj@tcnj.edu>,
			* Olivia White <whiteo1@tcnj.edu>,
	+ Kit will compile a short document describing the extremes in terms of number of units to completion for a major, and how many majors fall into those extremes.
	+ **Each team’s charge: Develop a specific model by doing the following:**
		- **Review models developed by the summer institute team (page 6-7 of external review)**
		- **Review the example models that were linked from the Fall 2018 faculty survey.**
		- **Address the recommendations from the self-study and external review, especially for recommendations that address TCNJ’s specific issues.**
		- **If we don’t get enough guidance from steering, perhaps each model should have two versions**
			* **One with declaration of major with application**
			* **One with declaration of major at second year**
* Work on model building will start after the 2/27 meeting with the president
* Strategize how to generate student and alumni feedback in conjunction with model building
* Discuss President Foster's Visit (2/27) and how we want to use that time
	+ Kit: Foster has broad ideas about what she’d like to see from liberal learning: distinctive, a national model, very experiential, active.
	+ Jonathan will create a document where we can add questions we want to ask the president.