CFA Minutes for meeting, October 24th, 2018 (prepared by M. Marino)

Present: J. Baker, D. Blake, L. Dempf, D. Hutton, A. Joshi, A. Leynes, M. Marino, A. Papantonopolou, J. Wong, M. Wund

Absent: G. Feinberg, K. Graves

1) Approval of minutes – D. Hutton made motion; A. Joshi seconded. Minutes approved unanimously.

2) Review of charge related to Sabbatical Council – A. Leynes noted that the Faculty Senate recommends that the official TCNJ policies regarding the Sabbatical Council should be dissolved. He also noted that he will investigate this process with the Steering Committee.

3) Discussion of RPD as it relates to librarians – A. Leynes noted that the new faculty position in the library (Assistant Director of the Library) is noted addressed in the most current edition of the RPD and that the document will need to be revised to account for this. L. Dempf noted that members of the library will propose suggested revisions to the RPD and present these to CFA.

4) Discussion of Modification of Teaching Duties Policy – Revisions to the policy were reviewed and discussed by committee members. A. Leynes suggested that General Counsel and Human Resources will be consulted prior to writing a draft of this policy.

5) Discussion of External Review Letters used for Promotion to Professor – A. Leynes noted that there was some question as to whether CFA should have obtained campus testimony on their final recommendation made in Spring 2018. The current charge provides additional testimony on the final recommendation. D. Blake also related thoughts from the Provost’s office on this matter.