Student Feedback Task Force minutes

October 10, 2018

Attendance: Angie Capece, MinSoo Kim-Bossard, Cathy Liebars, Bryanna O’Keefe, LaMont Rouse, Kiana Stockwell, Kristine Spike, Jason Dahling

Meeting called to order at 1:35 pm

1. Minutes from 9/12/18 and 9/26/18 were approved as submitted.
2. Questions for IT were finalized.
3. Issues with going back to paper – scanning machines would have to be updated; retirements; takes 3 weeks to process; $10,000 per year
4. MinSoo is going to ask Steering for an extension into the spring for our work.
5. Introductory statement for feedback form – should be on first page with links to each course so they only see it once. Created draft in google drive and will review again in 2 weeks.
6. Outside vendors – discussion about which ones we may want to look at further
7. Canvas – if connected to student feedback, would it feel like it was part of the course grade?
8. Meeting with IT reps – responses in google drive with questions
	1. Will invite Bryce to see mobile version
	2. Will invite IT for demos of outside vendors (Evaluation Kit, IAS)

Meeting adjourned at 2:54pm.