CFA Meeting Minutes – 9/12/2018

Members present:

Joe Baker, David Blake (representing Academic Affairs), Gary Feinberg, Deborah Hutton, Arti Joshi, Andrew Leynes (chair), Michael Marino, Aigli Papantonopoulou, Cathy Weng, Jane Wong, Matthew Wund

Student member: absent – Killian Graves

* Review the roles of CFA
* Review of AY 2017/18 charges and accomplishments
* Current Business:
	+ Michael Marino volunteered to be the vice-chair of CFA
		- Duties of the vice-chair include taking meeting minutes, and attending Steering Council meetings to serve as liaison between CFA and Steering.
	+ Review of Dept. of Nursing Disciplinary Standards
		- The Chair will add the Disciplinary Standards Policy Document to the shared Google Drive folder so that all proposed Disciplinary Standards can be evaluated in light of the policy.
		- The Committee discussed concerns and points of confusion
			* There was considerable discussion in how to interpret the minimum criteria required for tenure and promotion
		- The Chair will draft a memo to the Department of Nursing, and the rest of the Committee members will provide input. Once the members agree that the memo fully reflects our discussion, it will be sent to Nursing so that they may revise their standards. Representatives from CFA will discuss the memo with the Nursing faculty as necessary to clarify our points.
* Meeting adjourned at 2:20pm.