**Minutes 9/19/2018**

1. Elect officers (chair: Maureen, vice chair: Sarah)
2. Approve minutes--approved
3. Updates
   1. SECC
   2. CEL Outcomes: need to be submitted to LLC, then CAP
   3. CEL Director search update
   4. CEL Coordinator new hire
4. ACEL Courses that haven’t been approved
   1. MKT 375—approved with suggested changes
   2. Susan Ryan Documentary course—pending receipt of application
5. Review CEL Approval Process
   1. Stages
   2. Timeline

Given that some faculty find this process onerous, the council discussed possibility of implementing a three year term for ACEL designation and/or a short form for ACEL designation renewal.

1. Tentative CEL Outreach and Schedule---adapted dates highlighted in yellow
   1. Email out to faculty, department chairs 9/19
   2. Expression of interest 9/30
   3. First round due: 10/12
   4. Review apps 10/17
   5. Second round due: 11/2
   6. Review apps 11/7
2. CEL Council Report Review
   1. CEL Council Website
      1. Outline approval process
   2. CEL Awards - form a committee?—This will be discussed at the next meeting.
   3. Creating a Team drive for ACEL approved courses-- This will be discussed at the next meeting.