Honors and Scholar Program Council – Minutes

March 29, 2017

3:00-4:20 - Education Room 211

Members in attendance:

**Faculty/Staff:**   Terry Byrne, Maria Domingo, Wayne Heisler, Nina Peel, Steven Singer, Glenn Steinberg

**Students:**  Kristin Bridges, Marc Casale, Dillon Mcnamara, Emily Thompson, Padma Radhakrishnan, Amit Rana

1.  Minutes from 2/15/17 meeting were approved.

2.  Announcements from Honors Coordinator Wayne Heisler:  Wayne updated the Council members on the plan for Accepted Students Day, which includes a panel discussion with honors faculty and honors students; a slide show featuring photos from faculty and students; and conclude with questions from the audience.

3.  The timeline for the Outstanding Scholar Award (Spring 2017) was discussed.  HSPC received four student applications.  The four applications and rubric will be distributed to HSPC faculty members and staff with a return date of April 14, 2017.  HSPC faculty members and staff will discuss the results at our next meeting on April 19, 2017.  Afterwards, student representatives will be called to join the meeting at 3:15pm.

*Action item:  Maria to distribute four student applications and rubric to HSPC faculty members and staff.*

*Action item:  HSPC faculty members and staff to review the four applications and return the completed rubric to Linda and Maria by 4/14/17.*

4.  Wayne moved to table the discussion of the number of Departmental Honors projects that are allowed to count toward the five required Honors units, and the HSPC members (in attendance) so moved to table the discussion until a later date (i.e., after Wayne’s meeting with the Department of Biology and issues are identified).

5.   The remainder of the meeting was dedicated to the Honors Program Self-Study.  Wayne reviewed Kit’s feedback with Council members who then worked in groups by “Areas of Focus” to revise the document accordingly.

*Action item:  HSPC members should make any remaining revisions (based on Kit’s comments) to the self-study by 4/12/17.*

*Action item:  Anne to revise executive summary after revisions.*