

MEMORANDUM

TO: Steering Committee

FROM: Committee on Academic Programs (CAP)

RE: CAP 2017-2018 Report

DATE: May 10, 2018

Prepared by Ashley Borders, Chair of CAP

In the 2017-2018 academic year, CAP accomplished the following:

1. Approved 5 proposed programs:
 - a. Dual Major in African-American Studies and Elementary or Early Childhood Education
 - b. 5-year program in Urban Education
 - c. MBA program
 - d. BA in Biology
 - e. graduate certificate in Teacher Leadership
2. Created 2 new College policies:
 - a. Learning Assistants
 - b. Development and Approval of Blended/Online Courses
3. Revised 6 existing College policies:
 - a. Independent Study (drafted a major revision)
 - b. Residence Requirements (made the policy align with current practice)
 - c. Program Approval (added a clarification to align with current practice)
 - d. Types of Majors and Minors Defined (revised the definition of minors)
 - i. For one of two separate charges regarding minors, CAP decided to keep the requirement that minors include 2 300-400 level courses, but to allow departments to request waivers if they believe that 1 300-400 level course is more in line with their goals for the minor). Departments that are out of compliance with this part of the minor policy have been informed, and waiver requests may be coming in the 2018-2019 year.
 - e. Undergraduates Enrolling in and Double-Counting Graduate Courses (added the section on double-counting)
 - f. Departmental Honors (drafted a major revision)
4. Reviewed 3 sets of proposals from councils that CAP oversees:
 - a. HSC proposed minor changes to the honors-by-contract course, creation of a new honors project, and raising the minimum GPA for honors students. CAP approved the first proposal, suggested minor revisions to the second proposal, and gathered campus testimony on the GPA change. CAP asked HSC to review and summarize the GPA feedback and to send CAP a revised/updated proposal.
 - b. GEC created several new documents to establish a new process for proposing Short-Term Faculty-Led Study Abroad programs. CAP suggested to GEC that several of the additions to the RFP warrant oversight by HR, AFT, and/or the general counsel's office.

- c. LLC proposed adopting BA-level learning outcomes. CAP asked LLC to create a recommendation that a task force be created to further pursue this proposal; CAP approved and forwarded the task force recommendation to Steering.
5. CAP informed Steering that it was unable to reach consensus on a new policy for Assessment of Advising, after which Steering decided to rescind the charge.
6. Incomplete: revision of Course Approval Policy. CAP has gathered initial testimony on the new process for approving LLC courses from several relevant entities (e.g., curriculum committees, LLC). CAP will finalize a preliminary recommendation for a revised policy and solicit campus-wide testimony in Fall 2018.