**Steering Committee**

**Minutes**

**February 21, 2018**

**Attendance:** Chris Blakeley, Cynthia Curtis, James Day, Laurel Leonard, Rebecca Li, Jennifer Palmgren, Martha Stella, Barbara Strassman, Jacqueline Taylor, Raj Toor, and Dovid Wasserman-Plaza.

1. **Approval of minutes from February 7, 2018 –** approved as amended.
2. **Review of TLC recommendation on the approval process for blended and online courses** –

Motion: Steering will send charge to CAP.

1. **Review of the Course Approval Policy –**

Motion: Steering will send charge to CAP

1. R**eview of the Policy on Joint Appointments –**

Motion: Steering will send charge to CFA.

1. **Student membership on SECC**

Motion: Steering will recommend to the Provost that we add “if possible” to the stipulation that student members on SECC come from student membership on CELC, GEC, and MRIC

Respectfully submitted,

Jessica Stover