**September 6, 2017 - CICPC Minutes**

Prepared by: Sarah (Domire) Monaco

Present: Sarah (Domire) Monaco, Manuel Figueroa, Susan O’Connor, Forrest Link, Ambrose Adegbege, Justin Lewbel, Felicia Steele

Absent: Dionne Hallback

1. Discussed results and reactions to Summer Reading Program (Felicia Steele)
	1. 150 volunteers, 14 student volunteers
	2. 86 facilitators- each school was represented
	3. Near full compliance (now 98-99%)
2. Continued planning for Community Learning Day
	1. Pre and post lecture activities (classroom visit, reception, discussion panel)
		1. Room scheduled for classroom visit
		2. Reaching out for reception funding
		3. Discussed polling options for discussion panel
	2. Keynote
		1. Student needed to introduce (recommendations provided)
	3. Discussed venue options and recommendations for student groups
	4. Discussed advertising plan
		1. Posters on campus, area hospitals, etc.
		2. Email
		3. Discussed option of chalking
3. Proposals- no new proposals received