

Teaching and Learning Council
Minutes for October 4, 2017

Present: Helene Anthony, Michelle Bunagan, Judi Cook, Brenda Leake, Anne Marie Maratea, Zachary Mulhern, Amy Moyer, John Oliver (chair), AJ Richards (recorder)

Excused: Louis Ferrara, Bill Keep

1. Minutes for September 20, 2017 approved
2. Advising added to TLC's description by Steering
 - a. Advising is a robust, important issue and we may not be able to address it properly, especially given the reduced size of TLC this year
 - i. Chair will ask Cindy Curtis (Steering co-chair) for clarification if TLC is the best choice for this, since it seems "bolted on" to our charge and doesn't fit with TLC's and CETL's current mission
 - ii. If the decision stands, we will inquire as to whether we could have a member with expertise in advising added to our roster
 - b. CAP is currently working on recommendations, but is expected to hand over this responsibility to TLC going forward
3. Steering charge on Blended and Online Learning
 - a. Members will work individually to form recommendations by Friday 10/6 and send to Amy Moyer
 - b. TLC will review combined document by Friday 10/13
4. Judi Cook recommends more specific PAWS course codes ("mode of instruction") for blended/online courses
 - a. BL – Blended
 - i. ~50/50 distribution of online/in-person time
 - b. BP – Blended Plus
 - i. ~80-20 distribution of online/in-person time
 - c. OS – Online synchronous
 - i. Course is offered online and students are expected to attend meetings together at a certain time
 - d. OA – Online asynchronous
 - i. Course is offered online but there is no expectation of meeting synchronously
5. Judi Cook presenting to School of Engineering today (10/4) about innovative ways to use Canvas
6. EduCause conference in Philly this year (November) – Judi Cook will attend
7. CETL has officially moved into Forcina 241

8. First Fridays
 - a. Schedule for the year is complete
9. Learning Communities
 - a. Mentoring LC turned in final report (led to formation of C³ – see below)
 - b. Opportunity Gap LC
 - i. Attending Clute Int'l Education Conference in Las Vegas 10/9
 - ii. Leading Data Summit 10/25
 - iii. Attending Conference on Race in November
 - iv. Briefed Amanda Norvell to report to Fac Senate 10/4
 - c. Student Feedback LC meeting Friday 10/6 – Kit Murphy will train members on how to facilitate mid-semester student feedback sessions
 - d. Ensuring a Secure Community LC – Brenda Leake to meet with co-leader
10. Collegial Connections Corps (C³)
 - a. 21 nominations for mentors received
 - b. Call for mentees to go out after Fall Break
11. Good Reads
 - a. Book selection will be decided on 10/18

Adjourned at 2:50 PM

Minutes submitted by AJ Richards

Next meeting: October 18, 2017 (Michelle Bunagan, recorder)