# CSCC Minutes

**October 25, 2017**

Present: Erin Ackerman, Robert (“Bobby”) Bargna, Jennifer Frascella, Margaret Martinetti, Jennifer O’Neill, Gregory Pogue, Monisha Pulimood, Nino Scarpati, Jim (“Spence”) Spencer, Su Van Der Sandt, Colleen Schmidt, Glenn Steinberg

Absent: Sabrina Mazahre, Jamal Johnson

Excused: Jordan Draper, Michelle Woo

**The meeting began at 1:35pm.**

1. The committee began by reorganizing the committee’s “**Team Drive**.”
2. The committee approved the **minutes** from October 11, 2017 (with one correction).
3. The subcommittee on the **Student Travel Policy** gave a brief update.  
   ACTION ITEM: The subcommittee would like an electronic copy of the draft flowchart that Gary Miller shared with the committee last year.
4. The committee is waiting on the General Counsel’s feedback on the **Involuntary Health or Safety Withdrawal Policy**. Margaret has requested time on the Faculty Senate’s agenda for faculty testimony on November 15. We are already on the agenda of the November 15 Staff Senate meeting. Margaret will contact Student Government about getting on their agenda.
5. The subcommittee on the **Tobacco-Free Campus** **initiative** reported on their work thus far. They researched the current policy on smoking on campus, thought about gathering data on current enforcement of existing policy, and began drafting a survey for gathering testimony. The CSCC debated the difficulties of using a survey and deliberated about how to gather testimony (and about exactly what). Based on our discussion, Erin will draft a survey for review by the committee.
6. The committee formed subcommittees to work on the **Service and Assistance Animals Interim Policy** (Bobby, Su, Spence, and Jennifer Frascella) and the **Interim Posting Policy** (Monisha, Nino, Jennifer O’Neill, and Glenn).

**The meeting ended at 2:53pm.**