# CSCC Minutes

**October 11, 2017**

Present: Erin Ackerman, Robert Bargna, Jordan Draper, Jamal Johnson, Margaret Martinetti, Jennifer O’Neill, Monisha Pulimood, Colleen Schmidt, Glenn Steinberg, Su Van Der Sandt

Excused: Jennifer Frascella, Sabrina Mazahre, Gregory Pogue, Nino Scarpati, Jim Spencer, Michelle Woo

**The meeting began at 1:37pm.**

1. The committee reviewed its membership roster.
2. The committee approved the minutes from September 13, 2017.
3. The committee reviewed the new “index” for the Student Travel Policy (drafted by a subcommittee). A new subcommittee (Jennifer O’Neill, Jamal Johnson, Jordan Draper, Colleen Schmidt, and Glenn Steinberg) will work on laying out flow-charts for pre-travel processes for the different kinds of travel outlined in the “index.”
4. The committee reviewed the draft of the Involuntary Health or Safety Withdrawal Policy. A few questions/issues were raised, but the draft seems very close to being ready for next steps, including testimony/open forums. The committee discussed timing for open forums with the Faculty and Staff Senates and Student Government.
5. The committee discussed next steps on the charge to decide whether TCNJ should pursue a tobacco-free campus. As charged, the committee plans to do an electronic survey and open forums. Su Van Der Sandt outlined issues that would need to be addressed in terms of how we approach gathering testimony – e.g., what questions to ask, particularly in the electronic survey. A subcommittee (Colleen, Margaret, and Erin) will draft survey questions.
6. The committee briefly discussed its newest charge on the Service and Assistance Animals Interim Policy.

 **The meeting ended at 2:55pm.**