CAP Minutes for meeting, October 14, 2015 (prepared by A. Borders, M. Marino)

Present: M. Benoit, A. Borders, K. Clark, J. Day, F. Cooper, M. Jugeut-Perez, J. Graham, M. Marino, T. Mazzola, M. Paliwal, J. Palmgren, A. Peel, S. Schreiner

Visiting: S. Ryan, C. Wells

The minutes from last meeting were reviewed. J. Day proposed and M. Marino seconded the motion to approve the minutes. Approved unanimously.

1. The committee reviewed CAP and CSCC’s preliminary recommendations document about certificate programs. Several changes were discussed: a) changing “college-wide” to “interdisciplinary”, b) change language to include only co-curricular certificates, c) clarify the language on double-counting a course or activity, d) clarify how many certificates students can obtain, e) remove sentence about matriculated students, f) combine point 2 into point1. M. Marino will make the suggested revisions and present to the committee again.
2. The committee reviewed the proposed Minor in Computational and Mathematical Biology. K. Clark proposed and J. Graham seconded the motion to approve the new minor. Approved unanimously.
3. The committee discussed testimony questions as part of the review of TCNJ’s undergraduate internship policy. Discussed the meaning of “on the job” hours (vs. commuting). Also discussed ways that the questions can be worded more clearly. M. Marino will edit the testimony questions and present to the committee again.
4. Meeting adjourned at 2:30pm.