CAP Minutes for meeting, April 8, 2015

Present: A. Bonnano, K. Clark, J. Day, C. Dowling, W. Heisler, J. Johnson, M. Marino, J. Morrison, J. Palmgren, B. Rifkin, S. Monseau, A. Peel, B. Strassman

Excused: M. Huguet-Perez.

Guest: D. Morales

[1] B. Rifkin proposed and J. Day seconded a motion to approve the minutes from the March 25th meeting. The motion was approved unanimously.

[2] The Committee reviewed the final recommendation on Advising Goals. J. Day proposed and S. Monseau seconded a motion to approve the recommendation Approved unanimously.

[3] The Ungraded Option final recommendation was reviewed and various revisions were suggested by members of the Committee. After discussion the revisions to the document were agreed. J. Morrison proposed and W. Heisler seconded a motion to approve the recommendation with the agreed changes made to the document by M. Marino. Approved unanimously.

[4]The Incomplete grades final recommendation was discussed and some changes were agreed to the wording. It was also decided that there was an issue with the ungraded option policy that should be pointed out to Steering. J. Day is to prepare a note on this. M. Marino will make the agreed changes to the final recommendation. W. Heisler proposed and B. Rifkin seconded a motion to agree the recommendation with agreed changes. Approved unanimously.

[5] The committee discussed the Academic load charge and M. Marino reported that testimony had been collected from Frank Cooper. M. Marino will work on the final recommendation and bring before committee at the next meeting.

[6]The committee reviewed three new programs:

Journalism major. B. Rifkin proposed and S. Monseau seconded a motion to approve this program. Approved unanimously.

BA/MD Spanish. S. Monseau proposed and K. Clark seconded a motion to approve this program. Approved unanimously.

Public Health. After discussion the committee decided that it was not clear from the paperwork submitted with this proposal that all affected parties have been consulted and given their approval. It was agreed that M. Marino will seek confirmation from the program sponsor that all the necessary parties have been contacted and have given their consent.

[7] Certificate Programs. M. Marino reported that testimony will be collected next week before the Faculty Senate meeting and via email. J. Day and J. Johnson will collect testimony from Staff Senate and A. Bonnano will ensure student testimony is collected.

[8] Meeting adjourned 2.35 pm.