CAP Minutes for meeting, January 28, 2015

Present: A. Bonnano, K. Clark, J. Day, C. Dowling, M. Huguet-Jerez, J. Johnson, M. Marino, D. Morales, J. Palmgren, B. Rifkin, S. Monseau, A. Peel,

Excused: W. Heisler, B. Strassman

[1] J. Johnson proposed and B. Rifkin seconded a motion to approve the minutes from December. The motion was approved unanimously.

[2] M. Marino set out CAP work for the Spring including academic integrity, advising goals, minors approval, ungraded option and environmental studies.

[3] The Committee discussed the next stage for the academic integrity testimony and it was decided that in lieu of another committee or council the Committee would review this.

[4] The Committee discussed a new charge on the incomplete grade policy. It was agreed that M. Marino would draft the charge using the memo to Steering that raised the issue so that the Committee could move to collecting testimony.

[5] The Committee discussed and clarified some of the advising policy recommendations. M. Marino stated that he would send the revisions on advising meetings to the Committee via email for any further input before the next meeting so that the recommendations could be moved to the next stage.

[6] M. Marino reviewed the sub-committee assignments for Spring and the following was agreed.

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| Monday afternoon | Wednesday Morning | Thursday  |
| J. Day | W. Heisler (convener) | K. Clark  |
| C. Dowling | M. Huguet-Jerez | B. Strassman (convener) |
| M. Marino (convener) | J. Johnson | A. Bonnano |
| B. Rifkin | S. Monseau | A. Peel |
| B. Strassman | J. Morrison | J. Palmgren |

M. Marino said tasks would be assigned to the sub-committees as they arose

[7] Meeting adjourned 2.33 pm.