

SOSA committee meeting minutes
Wednesday April 5, 2017
Education Building room 211

present: Brett BuSha, Teresa Nakra, Andrea Salgian, Bethany Sewell

absent: Sandy Gibson, Donka Mirtcheva, Qin Shao, James Taylor, Elizabeth Teixeira, Thulsi Wickramasinghe, Ieva Zake (Provost Designee)

minutes:

1. reviewed proposed changes to RFP in advance of open forum
 - a. agreed to remove p. 3 C2 in RFP
 - b. agreed to request a note-taker from CFA at forum
 - c. We are not a promotion or reappointment committee; it is not our duty to evaluate scholarly/creative/professional outcomes. We are not including disciplinary standards in our review process.
 - d. our proposed changes will make applications easier and weight more toward the proposal; 1 point re-engaging is now a higher percentage weight as well.
 - e. emphasize in RFP: applicant should explain how they are re-engaging
2. reviewed proposed changes to RFP on agenda and did not approve any
3. Discussed summer (June 2017) SOSA chair duties:
 - a. Vibe updates to complete:
 - i. provide an option to download all SOSA applications from VIBE at the same time
 - ii. include application # and name on PDF files
 - iii. fix applicant confusion about access and send confirmation email
 - b. update supplement
 - c. select example applicants from 2016
 - d. complete spreadsheet revisions

- submitted by Teresa M. Nakra, approved 4/19/17