

SOSA Committee
Wednesday, September 07, 2016
Education Room 200
1:30pm – 3:00pm

Present: T. Bennett (Presiding); B. BuSha; S. Gibson; D. Mirtcheva; T. Nakra; A. Salgian; B. Sewell; J. Taylor; E. Teixeira; W. Wickramasinghe; I. Zake.

1. Discussed Topics

- a. A 1-year placement for a representative from the School of Social Sciences has not been filled; the current SOSA representative is on sabbatical.
- b. There is a '*proposed*' submission deadline of October 3, 2016 for new SOSA applications. As of 9/7/2016 the new SOSA RFP was not available; however, a new SOSA RFP is expected to be available within 1-2 weeks after reviewed and approved by CFA. There is a CFA meeting scheduled for Wednesday September 14th and I. Zake feels that a decision will be made soon thereafter.
- c. SOSA meeting dates (1st and 3rd Weds, 1:30-2:50pm), and room assignment (Education 200) for this fiscal year. Room 204 has also been reserved for November 2 and 16th when committee members will be divided into teams. There may be additional faculty questions/concerns related to the new monetary option expected of the new SOSA RFP.
- d. Two SOSA workshops were tentatively scheduled for Sept. 28 from 11am-12:30pm and Sept. 29 from 12:30pm-2:00pm (room assignments TBA)

2. Election of Chair and Vice Chair

- a. T. Nakra was elected (unanimously) Chair of the SOSA Committee
- b. E. Teixeira was elected (unanimously) Chair of the SOSA Committee
- c. Some discussion on delegating and or sharing the workload amongst members. Any committee member for example can perform duties such as minute taking for meetings and Team Leader for discussion of proposals.

3. Action items

- a. T. Bennett: post the missing meeting minutes from SOSA meetings from fiscal year 2015-2016; Contact Brad Stober and discuss updates to the SOSA website (membership and meeting dates) and updates to VIBE; Supply proposals for the annual SOSA Committee assessment normalization exercise
- b. T. Nakra: contact J. Stover and acquire rooms for the proposed SOSA workshops
- c. T. Bennett offered to meet with T. Nakra and E. Teixeira to help select proposals for norming exercise.

Submitted by Brett F. BuSha