CAP

Minutes for February 27, 2013

Present:

C. Fisher, L. Grega, W. Heisler, R. Kamber, J. Laughton,M. Marino,J. McCarthy,S. O'Brien, K. Picardo, M. Pulimood,B. Rifkin,S. Shestakow, B. Strassman,A. Vachon, P. Van Hise

Absent:

D. Morales

Minutes for February 13, 2013were approved as corrected.

Updates

Steering will not be writing a charge for CAP on the scheduling gridin regard to recommendation #2 (to develop college-wide guidelines for the scheduling of off-grid courses).

Old Business

1. Revised Preliminary Recommendation on Class Attendance and Absence.

CAP unanimously approved the revised preliminary recommendation. Testimony from SGA will be sought.

1. The Monday subcommittee has begun work on the Appeals Process Charge. It was agreed that the appeals process should be concerned with the final grade earned in a course and not with individual assignment grades. The recommendation should also have timelines specifying a date by which a student must file an appeal (e.g., 4 weeks into the following academic semester). The subcommittee will also explore separating its work on the Appeals Process from CFA's work on a Faculty Behavior Policy.
2. The Tuesday group has sent recommended language on the Undergraduate Certificate Programs to CSCC. This subcommittee will begin work on the Charge on Retention of Student Examinations.
3. The Wednesday group presented a preliminary recommendations on the Withdrawal charge. After discussion, it was agreed that CAP would move forward with this recommendation. The subcommittee has also begun work on the Academic Dismissal Appeal Charge.

New Business

1. Rick reported on the work of the Academic Integrity Taskforce. Members of the taskforce include:

Rick Kamber

John Laughton

Lisa Grega

David Morales

Nancy Freudenthal

Keith Pecor

Tom Hagedorn

Angela Lauer Chong

The taskforce has looked at Academic Integrity policies of other institutions. It will also be hosting a meeting of the academic integrity officers from each of our schools.

1. CAP held an initial discussion of the charge on Course Modalities and Formats.

The meeting adjourned at 2:50.

Respectfully submitted,

Barbara Strassman