**Committee on Academic Programs (CAP)**

**Minutes for February 23, 2011**

**ATTENDANCE:**

B. Chiang, F. Cooper, K. Cugliotta, C. Fisher, B. Franco, A. Joshi, R. Kamber, J. Karsnitz, B. Leake, C. Liebars, P.McElroy, T. Pavlovsky, M. Pulimood , S. Shestakow , B. Tellis-Tomsky.

**AGENDA ITEMS**

1. **Minutes**

The minutes of February 9, 2011 were approved.

1. **Re-Charge on Student Evaluation of Teaching: Sub-Committee report**

Fisher reported on the work of the sub-committee and stated that this sub-committee felt the need for additional information and clarification on several embedded issues (e.g. real purpose of the instrument, history of the development of the current instrument, and alignment of instrument with specific needs of individual programs). Tomsky, who served on the sub-committee created in response to the original 2009 charge, contributed information on the processes and supporting documentation that were used in the work of the 2009 sub-committee. The current sub-committee agreed to convene again with this additional information and resources.

1. **Charge on Academic Load**

As requested during the CAP discussions at the meeting on February 9, 2011, Liebars drafted a revised policy on academic load. Following CAP input on the draft, Kamber agreed to re-work the draft for CAP consideration at the March 23, 2011 meeting.

1. **Charge on Graduate Program in Women and Gender Studies**

Since the requested additional information had not been received, CAP could not discuss this item.

1. **Charge on Repeating Courses**

Cooper provided data to inform CAP discussions of this Charge. At the request of CAP, Cooper agreed to secure additional data to focus on the use of course repetition for grade improvement. He stated that he would have the additional data for the next meeting.

1. **New Charge on Academic Integrity; New Charge on Academic Dismissal Policy; and New Charge on Course Withdrawal Policy**

Due to time limitations, these items were not discussed. They will be on the agenda for the next meeting.

**Meeting Adjourned: 2:55 PM**