Committee on Faculty Affairs

October 11th, 2017 Meeting Minutes

Members in attendance:

Joe Baker, Ralph Betancourt, Jody Eberly, Jean Graham, Arti Joshi, Andy Leynes, Mike Marino, Agili Papantonopoulou, Cathy Weng, Jane Wong, Matt Wund, Ieva Zake,

Excused: Tiffani Warren

1. Reintroductions (2017-2018 CFA members):

Joe Baker (Faculty), Ralph Betancourt (Undergraduate student), Jody Eberly (Faculty), Jean Graham (Faculty), Arti Joshi (Faculty), Andy Leynes (Faculty; CFA Vice-Chair), Mike Marino (Faculty; CFA Chair), Agili Papantonopoulou (Faculty), Tiffani Warren (Staff), Cathy Weng (Library Faculty), Jane Wong (Dean), Matt Wund (Faculty), Ieva Zake (Provost Designee).

2. Minutes from 9/13/2017 meeting approved by consensus

CFA approved wording changes to the College Promotions Document electronically

3. Reviewed CFA subcommittees

**New Business**

4. Discussed MUSE RFP

· C. Weng noted a potential rubric error in the last section (each point should be worth .25 points?)

· J. Graham motioned to approve the revised RFP (seconded by A. Papantonopoulou)

· M. Marino will email J. Crawford to communicate the approved RFP and inquire about the scoring rubric point value

5. Discussed Emeritus Faculty and Staff charge.

· The name of the library needs to be updated (both faculty and staff policies)

· Internet service provider (#6 of faculty policy) needs some clarity (both faculty and staff policies)

· “publications” (#5 of faculty policy) should be updated to include electronic publications

· “grants” (#8 of faculty policy) is unclear. Does this refer only to external grants (I. Zake is checking on current practices

· M. Marino will send email to Human Resources to inquire about current practices (do faculty/staff keep email and TCNJ login?; emeritus faculty should be included on as many email lists as appropriate; who removes emeritus faculty from lists and which ones?)

6. Discussed Psychology Disciplinary Standards.

· CFA had wording suggestions for the section regarding scholarship for promotion to the rank of professor. Clarity regarding how much scholarship is desirable. A. Leynes will work with Psychology to revise this section and bring a revised version to CFA.

Motion to adjourn meeting (2:35) by M. Marino, seconded by A. Joshi

Future meetings: 10/25, 11/8, 11/29, 12/13

Minutes submitted by A. Leynes